



DEPARTMENT OF WATER RESOURCES
EXAMINATION ANNOUNCEMENT



The Department of Water Resources offers Equal Opportunity for all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

UTILITY CRAFTSWORKER SUPERVISOR, WATER RESOURCES
DEPARTMENTAL PROMOTIONAL

FINAL FILING DATE	November 7, 2008 Application forms (STD 678) must be POSTMARKED no later than the final filing date. Applications postmarked, personally delivered, or received via interoffice mail after the final filing date will not be accepted for any reason . FAXED OR E-MAILED APPLICATIONS WILL NOT BE ACCEPTED.
WHO SHOULD APPLY	Applicants must have a permanent civil service appointment with the Department of Water Resources as of the final filing date, November 7, 2008 .
HOW TO APPLY	Examination Applications (Form STD 678) may be mailed or filed in person to: <div><div>MAILING ADDRESS: Department of Water Resources P.O. Box 942836 Sacramento, CA 94236-0001</div><div>FILE IN PERSON: Department of Water Resources 1416 9th Street, Room 320 Sacramento, CA 95814</div></div> DO NOT SEND APPLICATIONS TO THE STATE PERSONNEL BOARD OR DEPARTMENT OF WATER RESOURCES' FIELD OFFICES. Applications are available at Department of Water Resources' (DWR) offices, the DWR website: www.water.ca.gov/jobs/currentexams , local office of the Employment Development Department, the State Personnel Board (SPB), and the SPB website: www.spb.ca.gov/jobs .
IDENTIFICATION REQUIRED	Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.
SPECIAL TESTING ARRANGEMENTS	If you have a disability and need special testing arrangements, mark the appropriate box in Question 2 of the "Application for Examination". You will be contacted to make specific arrangements.
SALARY RANGE	\$3940 – \$4737
ELIGIBLE LIST INFORMATION	A departmental promotional eligible list will be established for the Department of Water Resources. The list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.
EXAMINATION DATES	The entire examination will consist of a Qualifications Appraisal Interview. It is anticipated interviews will be held during December 2008/January 2009 .
REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION	NOTE: All applicants must meet the minimum qualifications for this examination by the final filing date, November 7, 2008 .
MINIMUM QUALIFICATIONS	Experience: Two years of varied maintenance or construction experience in a position of responsibility comparable to that of a Utility Craftsworker, Water Resources, in the California state service.
SPECIAL LICENSE REQUIREMENT	Possession of a valid driver's license of the appropriate class issued by the Department of Motor Vehicles.
POSITION DESCRIPTION	A Utility Craftsworker Supervisor, Water Resources, under direction, supervises journey workers engaged in civil maintenance on the State Water Project or at a flood control maintenance yard. <i>Positions exist statewide with the Department of Water Resources.</i>
EXAMINATION INFORMATION	This examination will consist of a Qualification Appraisal Interview – Weighted 100.00% . In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained in the interview. COMPETITORS WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

SCOPE OF EXAMINATION	Qualifications Appraisal Interview – Weighted 100.00%
	<p>In addition to evaluating the competitors’ relative abilities as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor’s:</p> <p>A. Knowledge of:</p> <ol style="list-style-type: none">1. Basic arithmetic, spelling, and grammar.2. Operation and maintenance of medium and heavy maintenance and construction equipment; and, tools and practices used in welding, protective coating, painting, carpentry, pumping, pipe fitting, rigging, sandblasting, masonry, concrete, cathodic protection, and electrical.3. Federal, State, and local agency regulations applicable to the use of pesticides, control burning, and transportation of heavy equipment.4. Efficient utilization of labor resources, materials, methods, tools, equipment, practices, and safe work procedures as applied to construction, operation, maintenance, and repair of: large pipelines, aqueducts, levees, channels and pumping/generation facilities of the State Water Project or the Sacramento River Flood Control Project.5. Modification and replacement such as inlet and outlet structures, aqueducts, pipelines, weirs, levees, valves, reservoirs, dams, spillways, and tunnels for damage and required maintenance.6. Operate and maintain large water treatment plants, including required operator license and conformance with State and local agency regulations.7. Environmental compliance procedures as administered by Federal, State, and local agencies. Familiarity with required pesticide permits, certificates, and clearances.8. Practical hydraulic principles and flood fighting methods.9. Principles of effective supervision and basic safety practices.10. The Department’s Equal Employment Opportunity policies and procedures, rules and regulations, and the State’s collective bargaining system. <p>B. Ability to:</p> <ol style="list-style-type: none">1. Learn rapidly, work safely, apply required knowledge, and follow oral and written instructions.2. Maintain acceptable work habits such as punctuality, skill, neatness, and dependability.3. Make satisfactory progress in the prescribed academic and practical work in an approved apprenticeship program for Utility Craftsworker, Water Resources.4. Perform varied skilled work relating to flood control and repair of project facilities.5. Read and work from plans, drawings, and specifications.6. Use computers.7. Ability and agility at a level required for successful job performance.8. Plan, direct, and coordinate the work of others.9. Exercise sound judgment in unusual or emergency situations.10. Estimate labor, materials, and equipment requirements.11. Prepare clear, complete, and accurate records, reports and correspondence.12. Perform varied work in all kinds of weather.13. Implement Department policies and procedures.14. Communicate effectively to maintain good relationships with staff, other agencies, and the public.
SPECIAL PERSONAL CHARACTERISTIC	Willingness to work irregular hours in times of emergency.
ADDITIONAL DESIRABLE QUALIFICATIONS	Possession of a valid California Department of Agriculture Qualified Applicators Certification.
VETERANS PREFERENCE	Veterans Preference Credit is not granted in promotional examinations.

GENERAL INFORMATION

The Department of Water Resources reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

For any examination without a written feature it is the candidate's responsibility to contact the Selection Services Section of the Department of Water Resources, (916) 653-3921 three weeks after the final filing date if he/she has not received a progress notice.

Applications are available at Department of Water Resources’ (DWR) offices, the DWR website: www.water.ca.gov/jobs/currentexams.cfm, local office of the Employment Development Department, the State Personnel Board (SPB), and the SPB website: www.spb.ca.gov/jobs.

If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, qualifications appraisal interviews are scheduled in Sacramento and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

If a candidate’s notice of oral interview fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by veterans preference credits) regardless of the date of the test, and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device.

California Relay Telephone Service for the Deaf or hearing impaired: From TDD phones: 1-800-735-2929; Voice phones: 1-800-735-2922.

For information regarding this examination, please contact Michelle Hill (916) 653-6330.